

Dear Student,

Thank you for joining our Wilton Cake Decorating Class here at Michaels. I look forward to helping you discover the art of cake decorating over the next few weeks.

I'm going to ask you to abide by the following guidelines in order to ensure that you and the other students in the class have the best experience and great success.

- **Be on time.** We have a lot of material to cover in class and I may not be able to catch you up right away.
- **Come prepared.** At the end of each session, I'll cover what you need for the next class but you can also refer to your lesson plan which also has the information.
- *Inclement weather.* If we should experience bad weather that would cause class cancellation, you will be notified and we will do a make-up class.
- **Bring your registration receipt.** Each week you may find that you'd like to make an optional purchase and will need to have your receipt to receive the 10% discount Michaels will give you.
- ▶ **Do not bring guests.** Please do not bring your children, family or friends to class. We can only allow people who have registered and paid for the class in the classroom.
- ▶ *Turn your cell phone to vibrate.* Please do not use your cell phone in class as a courtesy to me and the other students. If you must answer the phone, please take it outside of the classroom.
- ▶ **Be kind to others in class.** During class we want all to have a fun time and feel welcome. Some of the best friendships have come from people who met in class and share a love for cake decorating.

If you miss a class, you may discuss with me the possibility of arranging to join that session when it is taught again. Please feel free to call or email me with any questions you might have while taking this class.

Thank you for attending and I look forward to having you in another Wilton Cake Decorating Class!

WMI Name
Phone number
Email address
Michaels Phone number